



## Improvement and Review Commission

Date: 21 June 2017  
Time: 7.00 pm  
Venue: Council Chamber  
District Council Offices, Queen Victoria Road, High Wycombe Bucks

### Membership

Chairman: Councillor R Gaffney  
Vice Chairman: Councillor A D Collingwood

Councillors: K Ahmed, M C Appleyard, Miss S Brown, H Bull, Mrs L M Clarke OBE, C Etholen, A E Hill, A Hussain, M E Knight, Mrs W J Mallen, R Newman, Ms C J Oliver, R Raja, J A Savage, C Whitehead and R Wilson

### Standing Deputies

Councillors Ms A Baughan, M P Davy, M Hanif, M A Hashmi, M Hussain, M Hussain JP, Mrs G A Jones, N B Marshall and H L McCarthy

**Fire Alarm** - In the event of the fire alarm sounding, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Please congregate at the Assembly Point at the corner of Queen Victoria Road and the River Wye, and do not re-enter the building until told to do so by a member of staff.

## Agenda

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**For further information, please contact Peter Druce - Democratic Services - 01494 421210 ext 3210 [peter.druce@wycombe.gov.uk](mailto:peter.druce@wycombe.gov.uk) 01494 421210, [peter\\_druce@wycombe.gov.uk](mailto:peter_druce@wycombe.gov.uk)**

# Agenda Item 1

## **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

# Agenda Item 2

## **DECLARATIONS OF INTEREST**

To receive any disclosure of disclosable pecuniary interests by Members relating to items on the agenda. If any Member is uncertain as to whether an interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting.

Members are reminded that if they are declaring an interest, they should state the nature of that interest whether or not they are required to withdraw from the meeting.

# Agenda Item 3

## **MINUTES OF PREVIOUS MEETING - WEDNESDAY 1 MARCH 2017**

To confirm the Minutes of the meeting held on Wednesday 1 March 2017 (previously circulated).

# Agenda Item 4

## **CHAIRMAN'S OPENING REMARKS**

# Agenda Item 5.

## **ICT (INFORMATION COMMUNICATION TECHNOLOGY) STRATEGY – IMPROVEMENT & REVIEW WORK**

Officer contact: Catherine Whitehead – Head of Democratic, Legal & Policy Services  
(01494 421980) [catherine\\_whitehead@wycombe.gov.uk](mailto:catherine_whitehead@wycombe.gov.uk)

### **What is the Commission being asked to do?**

At the last meeting of the Commission 1 March 2017 it was agreed that the ICT Task & Finish Group re-convene in order to set out a schedule of scrutiny to work on an overall strategy for ICT. However subsequent to that meeting and the appointment of a new Cabinet Member for HR, ICT & Customer Services, the Policy Advisory Group (PAG) for HR, ICT & Customer Services have met and scoped the work involved in formulating a new ICT Strategy.

Further meetings of this PAG are planned with a considerable number of the Scrutiny Members involved in the ICT Task and Finish Group enrolled into the PAG.

It is envisaged that this work takes into account many of the recommendations of the previous ICT Task & Finish Group as presented to the Commission in June 2016 and Cabinet July 2016.

The Cabinet Member and Deputy Cabinet Member for HR, ICT & Customer Services have been invited to outline the schedule of work in respect of this new ICT Strategy.

This is an opportunity for questions and discussion, in the spirit of working together, to ensure the Commission plays a constructive added-value role in this most important service.

# Agenda Item 6.

## UPDATE ON CRESSEX AREA AND WESTHORPE JUNCTION

Officer contact: (John Callaghan, 01494 421 507, [john\\_callaghan@wycombe.gov.uk](mailto:john_callaghan@wycombe.gov.uk))

### ***What is the Commission being asked to do?***

To note the Update

### **Executive Summary**

This report transport updates on issues affecting Cressex and Westhorpe junction.

### **Background and Issues**

The Regeneration Delivery Task and Finish Group made a number of recommendations in November 2016 that were accepted by Cabinet including in relation to transport issues affecting Cressex and Westhorpe junction (**see appendix A**).

#### *Cressex*

Funding has been allocated for several transport improvement schemes in the Cressex area, and officers have been working with the relevant agencies to bring forward improvement schemes. These are based on previous strategy development work, notably the Southern Quadrant Transport Strategy. Details and an update on the programme are given at **appendix B**.

#### *Westhorpe Interchange Marlow*

In parallel scheme assessment and design work is being carried out with Buckinghamshire County Council and BTVLEP for Westhorpe Junction as part of a bid for funds from the Highways England (HE) Growth and Housing Fund. The aim of the scheme is to improve access and egress to Globe Park and ease congestion on the north bound off slip of the A404 at Westhorpe. A plan of the three main junctions is included at **appendix C**. Options being considered include:

- The scope for signalisation of the main roundabout and the access to Globe Park
- Creating dedicated access from A4040 northbound off slip directly into Globe Park
- The scope for access/egress improvements at Parkway, possibly including restrictions (eg for HGV's) to ease traffic conditions.

Officers have provided information for an HE decision deadline of March 2017, however this has passed and we currently await an update. To date the scheme has received in-principle support from Highways England, with strong indications that the bid will be successful.

### **Conclusions/ Recommendations**

Schemes are currently being developed and progressed toward implementation, working with relevant stakeholders as appropriate, and consistent with the

recommendations that have been accepted by Cabinet. Members are invited to note this update.

### **Corporate and Financial Implications**

The District Council continues to play an important role in setting and supporting priorities, both through officer time and allocation of CIL funding.

#### *Cressex*

The 2014 local growth funding package agreed by the Bucks and Thames Valley Local Enterprise Partnership May 2016 was largely focused on High Wycombe town centre but included. £1.29m for Cressex. CIL funding makes up almost 40% of the overall funding package.

Separately £500,000 CIL funding has been allocated in 2017/18. This was originally envisaged as match funding for a Local Growth Funding bid but has been allocated notwithstanding that this bid was unsuccessful.

#### *Westhorpe Interchange Marlow*

The overall scheme budget is £1.5m with match funding of £500,000 identified by WDC (CIL) and BCC (S.106).

### **Next Steps**

The programme for the delivery of the 2014 local growth funded schemes is set out in **appendix B**, with public consultation on schemes due later this year.

The programme for schemes to be delivered with the £500,000 CIL funding is being developed in cooperation with businesses located at Cressex. WDC are working with Buckinghamshire County Council and local business to identify and appraise possible initiatives which could address the issues identified by the unsuccessful Local Growth Fund bid.

An update from Highways England is awaited regarding their programme, which is expected to include public consultation.

### **Background Papers**

None.

## **Recommendations of the Regeneration Delivery Task and Finish Group**

### **Transportation Theme**

That Cabinet be recommended:

- a) To further engage with Buckinghamshire County Council (as the Highway Authority) and the Buckinghamshire Thames Valley Local Enterprise Partnership in respect of the problems of getting commuters / deliveries / visitors on and off of the Cressex Industrial Estate.
- b) To similarly engage with Buckinghamshire County Council in respect of work to solve Globe Park / Westhorpe Junction (Marlow) entrance / exit problems.

## Agenda Item 6. Appendix B

### Details of Cressex schemes, funding and programme

|    | Scheme  | Programme/Update  | Delivery   |
|----|---|---|--|
| 1. | £868,000 for improvements to the junction of Cressex Road/ Cressex link Road (Part of 2014 local growth funding package agreed by the Bucks and Thames Valley Local Enterprise Partnership May 2016). The scheme is designed to open up left turns from Cressex Road – further details are given below. | Design work underway for completion in June<br><br>Public consultation likely in Sept 2017<br><br>Implementation likely to commence March 2018 for around 3-4 months                            | BCC leading on delivery with joint WDC/BCC TCMP project team |
| 2. | £429,000 for a cycle scheme (Part of 2014 local growth funding package agreed by LEP May 2016)  | Design work underway for completion in June<br><br>Public consultation likely in Sept 2017<br><br>Implementation likely to commence March 2018 for around 2 months                              | BCC leading on delivery with joint WDC/BCC TCMP project team |
| 3. | £500 CIL funding for Cressex Business Park access improvements incl. reconfiguration of Turnpike junction, egress improvements at Lancaster Road/ Desborough Avenues and on-street parking changes with the business park.  | Experimental Traffic Order work to commence on Lincoln Road and Lancaster Road by June 2017.<br><br>The scheme will include; yellow lining, on street parking bays and business parking permits | Major Projects Executive                                     |



# Strategy for Cressex Road / A4010

## What is the Strategy?

Major junction works or new traffic lanes in this area are neither desirable nor feasible. The strategy aims to provide more direct traffic routes for light vehicles at the Cressex Road / Cressex Link junction by opening left turns (west to north and east to south) therefore reducing traffic at other junctions.

Improved facilities for pedestrians and cyclists, including advance cycle stop-lines and cycle lanes can be added as part of the junction improvements. A new way-finding strategy will improve the legibility and coherence of pedestrian routes.

## What are the benefits?

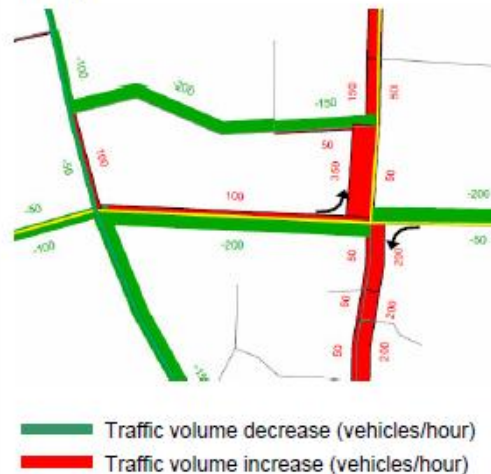
The Strategy will provide the following benefits for travellers in this area of the Southern Quadrant:

- Opening the two left turns provides improved accessibility by **Re-routing** traffic, with more direct journeys for Cressex Business Park and residential and retail areas.
- Traffic volumes and delays reduce at the New Road / Cressex Road / John Hall Way junction and at the A4010 / Tumpike Road junction.
- Additional traffic is not attracted to the area, therefore overall two-way traffic volumes on Cressex Road do not increase. Clear signage will indicate appropriate routes for HGVs associated with Cressex Business Park.
- Traffic has an appropriate alternative route from the west to the north via Desborough Avenue.
- An 'all-red' phase is maintained for pedestrians, and advance cycle stop-lines are introduced to support east-west cycle journeys.
- Traffic management measures on Cressex Road will discourage inappropriate routing of vehicles and maintain appropriate vehicle speeds near Cressex Community School.



## Peak hour traffic rerouting

The left turn from Cressex Road into Coronation Road will benefit up to 400 trips. The left turn from Cressex Road into the Cress Link will benefit up to 150 trips.



The three main junctions being considered in relation to improvements at Westthorpe Interchange



# Agenda Item 7.

## **COMMISSION'S WORK PROGRAMME AND CABINET FORWARD PLAN**

**Officer contact:** Catherine Whitehead (Head of Democratic, Legal & Policy Services)  
DDI: 01494 421980

Email: [catherine.whitehead@wycombe.gov.uk](mailto:catherine.whitehead@wycombe.gov.uk)

### **What is the Commission being asked to do?**

The Commission is asked to

- (i) note this update on the Work Programme as a whole;
- (ii) identify any topics from the Cabinet Forward Plan that require review by the Commission at a future meeting, ahead of any item scheduled for consideration by Cabinet; and
- (iii) note the current position with regard to the Task and Finish Groups.

### **Task and Finish Groups**

The Commission is permitted (under the Constitution) to establish four Task and Finish Groups at any one time (not including joint Task and Finish Groups).

The current position regarding the established Task and Finish Groups is as follows:

#### **• Local Plan Task and Finish Group**

The Local Plan Task and Finish Group has met on a number of occasions to review the ongoing preparation of the Plan. This included reviewing the draft proposals for Princes Risborough in early 2016, the draft main Local Plan in the middle of 2016, and subsequently discussing the initial outputs from that consultation and the main issues arising in September 2016.

It is proposed that the Group meet to review the emerging draft of the Plan and the report to Cabinet (due 10 July 2017) in respect of the Plan.

#### **• Handy Cross Traffic Management Task and Finish Group**

At the meeting of the Commission on 11 January 2017 Members agreed to the set-up of the Handy Cross Traffic Management Task and Finish Group to be carried out in partnership with Buckinghamshire County Council Members namely members of the BCC Transport, Environment & Community Select Committee (the BCC's scrutiny body).

However initially the impending Buckinghamshire County Council elections prevented membership from County Council being established, with a plan to start the work of the Group post-election being proposed.

The Chairman of the Commission will verbally update the Meeting on developments in respect of this proposed Task & Finish Group.

#### **• Budget Task & Finish Group**

Given the considerable and successful input into both Budget formulation and scrutiny, by the Commission's Budget Task and Finish Group last financial year,

in respect of the 17-18 Budget; it has, as is usually the case, been suggested that this important role be carried out by a similar Task and Finish Group this year. The exact format and personnel of this Scrutiny body to be established by the Commission.

### **Proposed new Review Topics**

Councillor Hugh McCarthy has submitted a topic for inclusion in the Commission's Work Programme specifically as a Task & Finish Group, regarding the return of the River Wye to the High Wycombe town centre as proposed in the Town Centre Masterplan.

This submission is attached as Work Programme Suggestion Form completed by Councillor McCarthy (**Appendix A**).

The Commission's view is sought as to whether this Task and Finish Group is to be set up, with a timescale for completion and Group membership established if appropriate. Alternatively the Commission may consider this as an appropriate item for inclusion of a report on a forthcoming Commission agenda.

### **Proposing new Review Topics**

If at any time Commission Members wish to suggest further topics for the Commission's consideration then please complete and return the new Work Programme Suggestion Form (**Appendix B**) to the Democratic Services section for consideration at a future meeting of the Commission.

No suggestions have previously been received for consideration at this meeting.

### **Scrutiny Work Programme**

For items coming to meetings of the Commission that are not the subject of a Task and Finish Group, please see the table in **Appendix C**, the current active Task and Finish Groups are also featured in this document in the Gantt chart at the end.

### **Cabinet Forward Plan**

The Commission is also asked to consider the Cabinet Forward Plan published June 2017 (**Appendix D**). The purpose of submitting the Forward Plan to the Commission; is so that Members can review forthcoming items and highlight any reports that the Commission would like to consider ahead of Cabinet consideration.

# Work Programme Suggestion Form

Democratic Services  
Wycombe District Council  
Council Offices  
Queen Victoria Road  
High Wycombe, Buckinghamshire HP11 1BB

[committeeservices@wycombe.gov.uk](mailto:committeeservices@wycombe.gov.uk) 01494 421214

Your Name: *CLLR. HUGH Mc CARTHY*

Contact Number: *01494 712004*

Proposed Scope / focus of review:

*TO RETURN THE RIVER WYE TO THE TOWN CENTRE AS PROPOSED IN THE TOWN CENTRE MASTER PLAN.*

Your rationale for selection:

*THIS PROPOSAL HAS BEEN LONG DELAYED BY CABINET, SO AS TO USE FUNDING ELSEWHERE*

Evidence:

*OXFORD ROAD IMPROVEMENTS NO LONG INCLUDE THE RESTORATION OF THE RIVER TO THE TOWN CENTRE*

Desired outcomes / objectives / possible terms of reference:

*TO INCLUDE THE RIVER OPENING IN THE HIGHWAYS IMPROVEMENT PROGRAMME AND GATHER FUNDING ETC. A FIRM RECOMMENDATION TO CABINET TO PROCEED.*

Other comments:

*THIS HAS BEEN A LONG HELD OBJECTIVE SINCE THE PUBLICATION OF THE 2003 TOWN CENTRE MASTER PLAN.*

What timescale do you perceive to be necessary for this review?

- Urgent
- Within six months
- Within 6-12 months

## Guidance for Councillor for Work Programme Suggestions

### **Proposed scope / focus of review**

Identify precisely what will be reviewed to provide focus and direction.

### **Your rationale for selection**

What are the reasons for reviewing the topic and the key issues? Are they good ones which will stand up to Scrutiny themselves?

e.g. Is the issue important to local people?

What is the strength of Member interest?

What is the possible impact of a review – is there the potential to make a difference?

The focus must be on improving services, performance, policies or decisions for residents and/or significant savings. The Commission needs to be sure that the reviews do not tie up officers on work which has little impact.

### **Evidence**

What are the issues / facts which will support the need for a review?

e.g. Is there any evidence of dissatisfaction with the service or under performance?

### **Desired outcomes/objectives**

What are the outcomes the review is seeking or expected to achieve and how will it benefit or impact on the local community? Again, the Commission needs to be sure that the reviews do not tie up officers on work which has little impact.

e.g. Will the outcomes assist in achieving corporate priorities? If so, which ones?

### **Other comments**

Any other information, proposals or queries.

e.g. How will the subject be reviewed and is this achievable by the resources available?

The Commission needs to be aware of any impact on the ability of officers to deliver services especially small teams where there is likely to be a disproportionate impact.

What sort of timescale is involved?

Need to check what else has happened, is happening or is planned in the areas being considered in order to avoid duplication or wasted effort ( i.e. have regard to the wider programmes of reviews recently completed, being undertaken or programmed).

Are there other, more suitable, ways of investigating or picking up the issues?

## Work Programme Suggestion Form

Democratic Services  
Wycombe District Council  
Council Offices  
Queen Victoria Road  
High Wycombe, Buckinghamshire HP11 1BB

[committeeservices@wycombe.gov.uk](mailto:committeeservices@wycombe.gov.uk) 01494 421214

Your Name:

Contact Number:

**Proposed Scope / focus of review:**

**Your rationale for selection:**

**Evidence:**

**Desired outcomes / objectives / possible terms of reference:**

**Other comments:**

What timescale do you perceive to be necessary for this review?

- Urgent                       Within six months                       Within 6-12 months

**Wycombe District Council – published 2 March 2017**

**Improvement & Review Commission Plan – MAY 2017 - APRIL 2018**

| <b>Title &amp; Subject Matter</b>  | <b>Wards</b> | <b>Corporate Priority</b>                         | <b>Date to be taken</b> | <b>Lead Member</b>              | <b>Department</b>  | <b>Where referred to (if referred)</b> | <b>Contact Officer</b>   |
|--|--------------|---|-------------------------|---------------------------------|--|--|--|
| ICT Strategy Improvement & Review Work<br>Report from the re-convened ICT Task & Finish Group meeting on possible further scrutiny work in respect of ICT (Information Communication Technology) Strategy.               | All Wards    | Pounds. Delivering value for money                | 21 June 2017            | Improvement & Review Commission | Human Resources, ICT/Customer Service Centre & Shared Support Services |  | Catherine Whitehead, Head of Democratic, Legal & Policy.<br>catherine.whitehead@wycombe.gov.uk |
| Update on Transport Issues Cressex & Westhorpe<br>Update on Transport Issues Cressex Industrial Estate & Westhorpe / Globe Park junction Marlow, see Recommendations of IRC<br>Regeneration Delivery Task & Finish Group | All Wards    | Place. Sustainably regenerating the area          | 21 June 2017            | Cabinet Member for Planning     | Planning & Sustainability  |  | Catherine Whitehead, Head of Democratic, Legal & Policy.<br>catherine.whitehead@wycombe.gov.uk |
| Commission's Work Programme & Cabinet Forward Plan<br>Review of the Commission's Work Programme & Cabinet Forward Plan   | All Wards    | People. Engaging and working with our communities | 21 June 2017            | Improvement & Review Commission | Democratic, Legal & Policy Services                                    |  | Catherine Whitehead, Head of Democratic, Legal & Policy.<br>catherine.whitehead@wycombe.gov.uk |
| Review of Corporate Plan Objectives<br>Review by the Council's Scrutiny body (the Improvement & Review Commission) of the Council's Corporate Plan Objectives  |              | People. Engaging and working with our communities | 13 September 2017       | Improvement & Review Commission | Democratic, Legal & Policy Services                                    |  | Catherine Whitehead, Head of Democratic, Legal & Policy.<br>catherine.whitehead@wycombe.gov.uk |
| Commission Work Programme & Cabinet Forward Plan<br>Review of Commission Work Programme & Cabinet Forward Plan   | All Wards    | People. Engaging and working with our communities | 13 September 2017       | Improvement & Review Commission | Democratic, Legal & Policy Services                                    |  | Peter Druce, Democratic Services<br>peter_druce@wycombe.gov.uk Tel: 01494 421210               |
| Commission Work Programme & Cabinet Forward Plan<br>Review of Commission Work Programme & Cabinet Forward Plan   | All Wards    | People. Engaging and working with our communities | 8 November 2017         | Improvement & Review Commission | Democratic, Legal & Policy Services                                    |  | Peter Druce, Democratic Services<br>peter_druce@wycombe.gov.uk Tel: 01494 421210               |

Agenda Item 7. Appendix C



| Title & Subject Matter   | Wards     | Corporate Priority                                | Date to be taken | Lead Member                     | Department                          | Where referred to (if referred) | Contact Officer  |
|--|-----------|---|------------------|---------------------------------|-------------------------------------|---------------------------------|--|
| Commission Work Programme & Cabinet Forward Plan<br>Review of Commission Work Programme & Cabinet Forward Plan | All Wards | People. Engaging and working with our communities | 10 January 2018  | Improvement & Review Commission | Democratic, Legal & Policy Services |                                 | Peter Druce, Democratic Services<br>peter_druce@wycombe.gov.uk Tel: 01494 421210 |
| Commission Work Programme & Cabinet Forward Plan<br>Review of Commission Work Programme & Cabinet Forward Plan | All Wards | People. Engaging and working with our communities | 14 March 2018    | Improvement & Review Commission | Democratic, Legal & Policy Services |                                 | Peter Druce, Democratic Services<br>peter_druce@wycombe.gov.uk Tel: 01494 421210 |

**IMPROVEMENT AND REVIEW COMMISSION TASK AND FINISH GROUPS – as at 2 March 2017**

**2017**

MAR

APR

MAY

JUNE

JULY

**LOCAL PLAN TASK AND FINISH GROUP**

**Chairman:** Cllr H McCarthy

**Membership:** Cllrs Miss S Brown, H Bull, A Collingwood (Vice Chairman) and R Raja.

**Scheduled Meetings:** tbc.

current task and finish group

planned task and finish group

extant groups not currently active



**Wycombe District Council**  
**THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS AND ACCESS TO INFORMATION) (ENGLAND)**  
**REGULATIONS 2012**

**Cabinet Forward Plan – 2017/2018– Published Thursday, 8 June 2017**

**Notice is hereby given of the decisions listed below that are likely to be taken in private at the meetings indicated. For further information on why these matters will be considered in private, please see the description on the individual item.**

**Should you wish to make any representations in relation to the meetings below being held in private, please contact Democratic Services, Wycombe District Council, Queen Victoria Road, High Wycombe, Bucks, HP11 1BB. Email: [committeeservices@wycombe.gov.uk](mailto:committeeservices@wycombe.gov.uk)**

Y = key decision      \*= item to be submitted/decision to be made if necessary

| Title & Subject Matter  | Key | Decision to be taken by | Will the report be held wholly or partly in private | Reason no public access | Lead Member & Contact Officer                           |
|---|-----|-------------------------|---|-------------------------|---|
| <b><u>Cabinet 10 July 2017</u></b>  |     |                         |   |                         |   |
| High Wycombe Town Committee Referral - Cemetery Security  | Y   | Cabinet                 | Open Report   | N/A                     | Head of Community                                       |
| High Wycombe Town Centre Masterplan<br>To seek approval to undertake public consultation on the next phase of the High Wycombe Town Centre Masterplan | Y   | Cabinet                 | Open Report   | N/A                     | Cabinet Member for Planning<br><br>Urban Design Officer |

| Title & Subject Matter             | Key | Decision to be taken by | Will the report be held wholly or partly in private | Reason no public access   | Lead Member & Contact Officer   |
|------------------------------------|-----|-------------------------|---|---|---|
| Gomm Valley                        | Y   | Cabinet                 | Open Report   | N/A   | Cabinet Member for Planning<br>Head of Planning & Sustainability                                |
| Local Plan                         | Y   | Cabinet                 | Open Report   | N/A   | Cabinet Member for Planning<br>Team Leader Planning Policy                                      |
| Glory Mill                         | Y   | Cabinet                 | Open Report   | N/A   | Cabinet Member for Economic Development & Regeneration<br>Major Projects and Property Executive |
| Ashwells                           | Y   | Cabinet                 | Exempt Report                                       | Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information). | Cabinet Member for Economic Development & Regeneration<br>Major Projects and Property Executive |
| Baker Street Area Renewal (DesBox) | Y   | Cabinet                 | wholly exempt                                       | Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information). | Cabinet Member for Economic Development & Regeneration<br>Major Projects and Property Executive |

| Title & Subject Matter   | Key | Decision to be taken by | Will the report be held wholly or partly in private | Reason no public access   | Lead Member & Contact Officer   |
|--|-----|-------------------------|---|---|---|
| Handy X Hub Phase 5 Report   | Y   | Cabinet                 | Exempt Report                                       | Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information). | Cabinet Member for Economic Development & Regeneration<br><br>Major Projects and Property Executive |
| Strategic Land Acquisition and Delivery to further the implementation of Princes Risborough expansino  | Y   | Cabinet                 | Exempt Report                                       | Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information). | Cabinet Member for Planning<br><br>Team Leader (Transport and Environment)                          |
| <b><u>Cabinet 18 September 2017</u></b>  |     |                         |   |   |   |
| 2017/18 Service Performance: Q1 (April – June)<br>Quarterly update on the frontline facing key measures and also an exception report for any performance measures which are not on target. | Y   | Cabinet                 | Open Report   | N/A   | Executive Leader of the Council<br><br>Policy Officer   |
| Budget Monitoring Report Quarter 1   | Y   | Cabinet                 | Open Report   | N/A   | Cabinet Member for Finance and Resources<br><br>Financial Services Manager                          |
| <b><u>Cabinet 13 November 2017</u></b>   |     |                         |   |   |   |

| Title & Subject Matter   | Key | Decision to be taken by  | Will the report be held wholly or partly in private | Reason no public access | Lead Member & Contact Officer  |
|--|-----|--|---|-------------------------|--|
| Budget Monitoring Report Quarter 2   | Y   | Cabinet  | Open Report   | N/A                     | Cabinet Member for Finance and Resources<br><br>Financial Services Manager |
| 2017/18 Service Performance: Q2 (July – September)<br>Quarterly update on the frontline facing key measures and also an exception report for any performance measures which are not on target. | Y   | Cabinet  | Open Report   | N/A                     | Executive Leader of the Council<br><br>Policy Officer                      |
| <b><u>January 2018</u></b>   |     |  |   |                         |  |
| Individual Officer Decision - Council Tax Base Setting   | Y   | Mr S Richardson,<br>Head of Finance and Commercial and Section 151 Officer | Open Individual Decision                            | N/A                     | Head of Finance and Commercial   |
| <b><u>February 2018</u></b>  |     |  |   |                         |  |
| Referral from the Audit Committee on the Treasury Management Strategy  | Y   | Cabinet  | Open Report   | N/A                     | Cabinet Member for Community   |

| Title & Subject Matter  | Key | Decision to be taken by | Will the report be held wholly or partly in private | Reason no public access | Lead Member & Contact Officer  |
|---|-----|-------------------------|---|-------------------------|--|
| Revenue Budget, Major Projects and Council Tax Setting 2018/19  | Y   | Cabinet                 | Open Report   | N/A                     | Cabinet Member for Finance and Resources                                   |
| Quarter 3 Budget  | Y   | Cabinet                 | Open Report   | N/A                     | Cabinet Member for Finance and Resources                                   |
| <b><u>March 2018</u></b>  |     |                         |   |                         |  |
| 2017/18 Service Performance: Q3 (October – December)<br>Quarterly update on the frontline facing key measures and also an exception report for any performance measures which are not on target | Y   | Cabinet                 | No  | N/A                     | Cllr Ms Katrina Wood<br>Policy Officer                                     |
| Budget Monitoring Report Quarter 3  | Y   | Cabinet                 | Open Report   | N/A                     | Cabinet Member for Finance and Resources<br><br>Financial Services Manager |



### Members of the Cabinet

| Name             | Address  | Ward represented                | Position   |
|------------------|--|---------------------------------|--|
| Cllr Ms K Wood   | c/o Wycombe District Council<br>Council Offices<br>Queen Victoria Road<br>High Wycombe<br>HP11 1BB | Tylers Green & Loudwater        | Executive Leader of the Council  |
| Cllr D Barnes    | 18 Juniper Rd<br>Marlow Bottom<br>Bucks<br>SL7 3NX   | Greater Marlow                  | Executive Deputy Leader & Cabinet member for Engagement & Communications |
| Cllr Mrs J Adey  | Hatherley, Princes Road,<br>Bourne End,<br>Bucks SL8 5HZ   | Greater Hughenden               | Cabinet Member for Environment   |
| Cllr S Broadbent | Michaelmas Cottage<br>Bryants Bottom Road<br>Great Missenden<br>Buckinghamshire<br>HP16 0JS        | Greater Hughenden               | Cabinet Member for Economic Development & Regeneration                   |
| Cllr D Carroll   | 10 Hoppers Way<br>Great Kingshill<br>Bucks<br>HP15 6EY   | Greater Hughenden               | Cabinet Member for Youth & External Partnerships                         |
| Cllr D Johncock  | 32 Highfield Road<br>Flackwell Heath<br>High Wycombe<br>Buckinghamshire<br>HP10 9AN                | Flackwell Heath & Little Marlow | Cabinet Member for Planning  |
| Cllr J Langley   | 18 Rush Burn<br>Wooburn Green<br>Bucks<br>HP10 0BT   | The Wooburns                    | Cabinet Member for Housing   |

|               |   |   |  |
|---------------|---|---|--|
| Cllr G Peart  | 8 Abbotswood<br>Speen<br>Princes Risborough<br>Buckinghamshire<br>HP27 0SR                                      | Lacey Green,<br>Speen and the<br>Hampdens | Cabinet Member for Community                   |
| Cllr D Watson | Copper Howe, 17<br>Wendover Road,<br>Bourne End<br>17 Wendover Road<br>Bourne End<br>Buckinghamshire<br>SL8 5NS | Flackwell Heath<br>& Little Marlow        | Cabinet Member for Finance & Resources         |
| Cllr L Wood   | 37 New Road<br>Penn<br>High Wycombe<br>Buckinghamshire<br>HP10 8DL  | Tylers Green<br>and Loudwater             | Cabinet Member for HR, ICT & Customer Services |

## Agenda Item 8

### **COUNCILLOR CALL FOR ACTION**

To consider any Councillor Call for Action submitted in accordance with the agreed procedure.

## Agenda Item 9

### **SUPPLEMENTARY ITEMS (IF ANY)**

## Agenda Item 10

### **URGENT ITEMS (IF ANY)**